

Grant Guidelines

Applicants: *Johnson County* teachers, teacher aids, teacher assistants, school counselors, administrators, student groups, parent groups or other community organizations.

Guidelines:

1. Grant applications are to be submitted on/with the JCASG, Inc. approved application form, typed and with the required signature of principal or other designated school administrator. ***Handwritten applications will not be accepted.***
2. Clearly state the program, need, goals, activities and time frame for the project.
3. The budget should clearly state an income and detailed expense projection for the project, including additional funding or resources. **Be sure to include any shipping and handling costs.**
4. The application clearly states the anticipated benefits and impact of the project on students with autism.
5. Indicate Good, Better or Best in Part III of the Budget area as follows:
 - Good – this is the minimum needed for the project
 - Better – this would make the project better, but is not absolutely necessary
 - Best – this your “dream” amount

Criteria:

1. The project should be clearly beneficial to students with autism.
2. Projects involving students will be given a priority.
3. Equipment purchases should be part of the project, not an end in itself. You must attach a description and picture of the equipment requested. *Equipment requests require an educational objective clearly demonstrating the incorporation of that equipment as an integral piece of the project.*
4. When available, the project should involve matching funds or resources.
5. The project should improve student character, achievement or motivation.
6. The project should address a problem or fill needs unmet today and for which the funding is otherwise not available.
7. The project should successfully continue without long term JCASG, Inc. future funding.
8. Projects that can be replicated or extended to other areas are encouraged.
9. Consideration will be given to striking a balance among projects initiated by teachers, students, or other groups through the community and for all grade levels.
10. Depending on available funds, JCASG, Inc. may approve only partial funding for some projects.
11. Grant funds shall not be used for salaries.

Please note: This grant is intended to enhance the education of children diagnosed with autism and *not replace any current funding by the local school system*. Any equipment purchased with grants funds would be the property of the school system to be added to their books for depreciation.

Applications not meeting the above guidelines/criteria will be rejected (handwritten, late submission, etc.)

The JCASG, Inc. Board of Directors will review each application by a blind judging process (without identification of applicants) and may request additional information.

Once your application is received by JCASG, Inc., you will receive a confirmation email. **If you do not receive notification by December 31, contact Sheila Benham at sheila@jcasg.org.**